

Volunteer Application Form



Date of Application:

Personal Details

First Name:

Last Name:

Home Phone:

Mobile Phone:

Email:

Date of Birth:

Age:

Drivers Licence No:

Working with Children

Check Verification No:

Emergency Contact:

Phone:

Relationship:

Mobile:

Medical Conditions:

Special Requirements:

Roles and Duties

The Maritime Centre also operates as the Newcastle Visitors Information Centre. This means that when working on the museum floor you may also be required to answer questions about the local area.

Which area of work are you interested in? (Circle)

Guiding

Reception

Maintenance and
Cataloguing

Research

Availability (please tick)

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

AM

PM

References

All applicants are required to nominate two referees who may be contacted regarding their application

1. Name:

Phone:

2. Name:

Phone:

Declaration

I agree that any participation in the Maritime Centre (Newcastle Maritime Museum Society) Volunteers program creates an obligation to carry out tasks as directed by staff and to the standards of the Maritime Centre.

I understand that I am an unpaid employee of the Maritime Centre and either party can end the arrangement at will.

Signature:

Date:

Office Use Only

Advise applicant that their application will be assessed and they will be contacted by the volunteer coordinator when their references have been checked.

Advise the applicant of the need to complete the "Volunteer Induction" before commencing work.

Referee Check

1. Name:

Comments:

2. Name:

Comments:

Approved:

Date: